



September 13, 2017

We are pleased to announce that ACCG Retirement Services has upgraded the Defined Benefit Pension Plan website. Effective September 1, 2017, your pension benefit information can be accessed directly at [www.mypension.accgretirement.org](http://www.mypension.accgretirement.org).

When you log in for the first time, you will need to register for the site using basic identification information to:

- establish a username and password
- update contact information
- set up your personalized Security Questions

You can find additional information on how to register for the site on page 2.

The website provides enhanced access to support assisting the following activities:

Active Participants and Inactive Participants who have not yet commenced their benefit:

- Learn about your pension benefit
- Estimate future payment amounts
- Request your pension benefit (once eligible)
- Review the information used to determine your pension benefit
- Retrieve administrative forms needed to assist in the administration of your pension
- Submit any questions to the ACCG administrative team

***Please note if you have a 401(a) and/or 457(b) account with ACCG, you can continue to access your account information at [www.ACCGRetirement.com](http://www.ACCGRetirement.com).***

If you have questions about this process, you may contact your ACCG Regional Client Manager, or ACCG Client Services at (800) 736-7166.

Sincerely,  
ACCG Client Services

191 Peachtree Street  
Suite 700  
Atlanta, GA 30303  
p 770.952.5225  
t 800.736.7166  
f 770.563.9356

[accgretirement.org](http://accgretirement.org)

Retirement Services.

# Register For [www.mypension.accretirement.org](http://www.mypension.accretirement.org)

## 1. Click on Site Registration Information

**ACCG**  
Retirement Services

**My ACCG Pension Plan Portal**

Please enter your username and password below.

Username: [.....]

Password: [ ]

Submit

[Site Registration](#)

[Forgot Username or Password?](#)

Submit

[Forgot Password?](#)

[Site Registration](#)

## 2. Complete Registration

**My ACCG Pension Plan Portal**

Please fill out the form to register to use this site.

<b>Date of Birth:</b> *	[ ]	Dates must be in MM/DD/YYYY format.
<b>Social Security Number:</b> *	[ ]	SSN may not include dashes.
<b>Preferred Username:</b> *	[ ]	Field must not be more than 20 characters.
<b>Password:</b> *	[ ]	Field must not be more than 15 characters.
<b>Confirm Password:</b> *	[ ]	Field must not be more than 15 characters.
<b>Phone Number:</b>	[ ]	Phone numbers must be in XXX-XXX-XXXX format.
<b>Email Address:</b>	[ ]	Email must be in abc@xyz.com format.

\* = Required Field

Message from webpage

⚠ Your login has been created.

OK

## 3. Complete Security Questions

**Security Questions Required**

You must set up your security questions before gaining access to the rest of this site.

**Security Question 1:** Please select a security question... [v]

**Security Answer 1:** [ ]

**Security Question 2:** Please select a security question... [v]

**Security Answer 2:** Security Answer 2 [ ]

Submit

Message from webpage

⚠ Your security questions and answers have been updated successfully.

OK

## 4. Begin Using Site

Seal [ ] County Pension Plan Richard [ ] Log Out

My Data | Pension Modeling | Participant Services

**Welcome!**

Hi Richard,

Welcome to the My [ ] County Pension Plan Portal.

This site contains information to help you learn more about your retirement benefits.

Some of the capabilities of this site include the following:

- Review your personal data
- View my benefit summary
- Perform retirement modeling calculations
- Request forms needed for retirement

To use this site, use the links listed in the menu.